



# Farmer's Market



## The 12th Annual Fremont Farmer's Market!

Niche market vendors come downtown and take advantage of a wonderful sales and advertising opportunity on the dates below.

**Please see the attached Market Map for set-up requirements and placement.**

In addition to the market, we will also be sponsoring special events to coincide with the hours of the market. These special events will be announced as soon as details are finalized.

The market will be open-air sales on the streets of Downtown Fremont where participants can benefit from the atmosphere and our loyal customers. All types of businesses and vendors are encouraged. Please see the complete list of Rules and Regulations that are enclosed with this letter. **These are a rain or shine events and will run from 9:00 a.m. – 1:00 p.m. on June 17<sup>th</sup>, July 15<sup>th</sup>, August 5<sup>th</sup> & 19<sup>th</sup>, September 2<sup>nd</sup>, September 16<sup>th</sup>, & October 7<sup>th</sup> & 21<sup>st</sup>**

(Exception: Dignity & Respect Event August 19, 2017 / Time: 9:00 a.m. - 2:00 p.m.)

**The cost to participate in this event is \$30.00 per 12x10 space. Electricity will be available for an additional \$10.00 per market. Multi-Space Discount: \$300.00 secures one space for all eight markets and \$100.00 for every additional space.**

Please call 567-342-4758 for more information or complete this registration form, and return it with your registration fee.

**Make checks payable and mail to:**

**Downtown Fremont, Inc./2017 Farmer's Market • 315 Garrison Street • Fremont, OH 43420.**

Receipt of payment will be your cashed check unless a receipt is requested.

Contact Name: \_\_\_\_\_

Company, Church, Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

(Email is the primary source of communication)

If you sell product or services from a fixed location/s, please provide the address for each location below:

Vendor's License # \_\_\_\_\_ (See Rules & Regulations #7 for more information)

\_\_\_\_\_ Yes, I will be attending the Farmer's Market on EACH Saturday. (Fee to participate is \$30.00 per 12x10 space.)

\_\_\_\_\_ Yes, I will be attending the Farmer's Market on (check all that apply)

- Sat, June 17 - Market & Car Show!
- Sat, July 15 - Garden Market
- Sat, Aug. 5 - Dog Days of Summer
- Sat, Aug 19 - Dignity & Respect
- Sat, Sept. 2 - Paint the Town 5K Run
- Sat, Sept 16 - Farmer's Market
- Sat, Oct 7 - Remember When... Event
- Sat, Oct. 21 - Harvest Happenings

\_\_\_\_\_ I need access to electricity and understand that there is an additional charge of \$10 per day for this. The service available is 110.

Please indicate the types of products that you will be selling at the market:

I have read the enclosed Rules and Regulations, understand them and agree to abide by them.

X \_\_\_\_\_  
(Signature required)

Office Use Only: Date R'cvd \_\_\_\_\_ Cash or Check # \_\_\_\_\_ Amount \$ \_\_\_\_\_

\*Credit Card Payments accepted for 4% up charge. Visa, MasterCard, Discover, & American Express.

# Fremont Farmer's Market 2017 Rules and Regulations

Revised 1/25/17

1. All vendors must register with Downtown Fremont, Inc.
2. There is a registration fee that must be paid no later than 1 week prior to the event.
3. Vendors are expected to sell what they produce (absolutely no dock or warehouse produce allowed). The event committee recognizes that the June market is early for local produce, therefore, if you are selling produce at that market that is not grown by you, it should be clearly labeled as such. We allow homemade baked goods, cheeses, jams, salsa, honey, soap, lotion, etc., provided that the processed foods have met all the State and Local regulations.
4. The sale of live animals and flea market items are prohibited unless the vendor obtains advanced authorization.
5. All vendors need to be present or in the process of setting up at the markets by 8:30 am to ensure the safety of the other vendors and participants. Vendors that fail to show or make Downtown Fremont, Inc. staff aware of an absence or late arrival may be subject to having their space reassigned.
6. Vendors must comply with all laws, ordinances, and regulations of the United States, State of Ohio, and City of Fremont (which uses the Sandusky County Board of Health regulations and inspectors).
7. It is the vendor's responsibility to obtain all the licenses and permits and to pay the fees required by Local and State governing bodies. This includes a vendor's license for goods sold for which a sales tax must be collected and paid.

The vendor's license number must be provided on the Market registration form as applicable. It is used to register your business with the State of Ohio and identifies your business when paying sales tax on retail sales or orders for retail sales. The cost of the license is \$25.00, and it is good until it is cancelled.

To clarify which type of vendor's license you need, call 800-282-1782.

To obtain a vendor's license application:

1. Visit a Taxpayer Service Center (call toll-free at 888-405-4039 for locations)
2. Visit the County Auditor's Office
3. Call 800-282-1782
4. Download a form electronically from the Ohio Department of Taxation website to mail in ([tax.ohio.gov](http://tax.ohio.gov))

Please note: We encourage you to apply for your vendor's license as early as 6 weeks prior to the Downtown Fremont Farmer's Market to ensure that your application has been received. To help expedite this process, call 800-282-1782.

8. Individuals, groups, organizations or businesses providing concessions must clearly state what they intend to sell at each market at time of registration. Concession spaces and menus are reserved on a first come, first served basis when accompanied with payment in full.

9. The event committee may limit the number of vendors selling the same or similar products at a Market or vendors who are in direct competition with downtown businesses.
10. Payments: a.) The cost of participating is \$30.00 per 12x10 ft. space. b.) Multi-Space discount: \$300.00 secures one space for all eight markets and \$100.00 for every additional space.
11. 110 & limited 220 electrical services are available for an additional \$10.00 per market.
12. The event committee reserves the right to refuse a registration or vendor from participating, in which case registration fee will be refunded.
13. The event committee will assign vendors a numbered space that is approximately 12x10 ft. and is located down the middle of Front Street (See attached Map). Vendors may not, at any time, set up on the sidewalks. All vendors must adhere to fire & safety rules and regulations.
14. Setup begins at 7:00 a.m. All vendors must be set up or in the process of setting up by 8:30 or spaces may be reassigned. All markets begin at 9:00 a.m. This is a rain or shine event and will run from 9:00 a.m. – 1:00 p.m.  
(Exception: Dignity & Respect Event August 19, 2017 / Time: 9:00 a.m. - 2:00 p.m.)
15. Tables and tents are **NOT** provided and are the responsibility of the vendor. Vendors who use tents are strongly encouraged to secure them with portable weights. Tent stakes may not be used. *A limited number of tents are available for rent by contacting Downtown Fremont, Inc.*
16. Vendor's display must not impede pedestrian traffic on the sidewalk, nor impede vehicular traffic. Displays may not be placed on exterior walls or windows of the downtown businesses.
17. Vendors set their own prices.
18. Activities and sales are limited to assigned spaces only. Vendors are not permitted to roam the Market to campaign, make sales or disseminate information.
19. No loud radios or shouting of prices.
20. No Smoking in vendor areas. For the health and safety of all of our vendors and visitors, vendors are prohibited to smoke in the vendor area. Please be considerate of the downtown businesses in regards to this issue as well.
21. Vendors are to clean their areas: remove all produce, containers, signs, and messes at the end of the market.
22. Vendors must give the event committee 14 days notice if they will not be participating as registered in order to receive a refund. Vendors who are "no-shows" at a Market or who do not give 14 days notice will not be eligible for a refund.
23. The event committee is comprised of volunteers. Please treat them kindly! They are here to help us all succeed.

***Downtown Fremont Inc. thanks you for your participation in our Farmer's Market!***